



# Grant application form

**Applicant's Name:** .....

**Contact Telephone Number:** ..... **Email Address:**.....

**Amount Requested:**.....

**School Department and Section involved:** .....

**Number of pupils involved:** .....

**Frequency of meeting:** .....

**Reason for Application: (include details of project, activity, travel, equipment, analysis of cost and income etc. Information may be given on a separate sheet if necessary)**

.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....

**Are you receiving financial support from another source for the same reason?      Yes/No**

**If yes, from where and how much? .....**

**Have you previously received a grant from CESPA for the same reasons?      Yes/No**

**If yes, when and how much? .....**

.....

**Any other Comments or Details: .....**

.....

**Signature of Applicant .....**

**Date .....**

**If the request is granted, a detailed follow-up report must be forwarded to CESPA including a breakdown of how the grant was spent. A short report for the Europarent may also be required.**

*Please send completed Grant Application Form to the CESPA Treasurer Via the School Reception*